

Report on Implementation of Administrative Reforms

Governance system with participation of stake-holders

Stakeholders for the G.B. Pant Engineering College (GBPEC), Pauri Garhwal in higher technical education include students and their parents, faculty, staff, employers, community leaders, government, quality assurance bodies, University, Network partners etc. It is not possible to include all stakeholders in the governance of the College but mechanism has been evolved for interacting with those who find no direct representation in the governance system.

The following Committees have been formed for the governance of the College:

1. **Disciplinary Committee:** The disciplinary committee of the College shall consist of:

(a)	Proctor	Convenor
(b)	All Heads of Departments	Members
(c)	All Chief Wardens and Wardens of Hostels	Members
(d)	One of the Chief Wardens to be nominated by the Principal	Member-Secretary

2. **Institute Development Committee:** The Institutional Development Committee of the College shall consist of:

(a)	Principal	Chairman
(b)	All HODs	Member
(c)	Deputy Officer-in-charge, Civil Maintenance & Water Supply	Member
(d)	Project Manager, U.P. Rajakiya Nirman Nigam Ltd.	Member
(e)	District Social Welfare Officer, Pauri	Member
(f)	Executive Engineer, Uttaranchal Payjal Sansadhan Vikas Avam Nirman Nigam, Kotdwara	Member
(g)	Executive Engineer, Uttaranchal Payjal Sansadhan Vikas Avam Nirman Nigam, Srinagar-Garhwal	Member
(h)	Registrar	Member
(i)	Officer-in-Charge, Civil Maintenance & Water Supply	Member-Secretary

3. **Students Affairs Committee:** The Students Affairs Committee of the College shall consist of:

(a)	Dean, Students Welfare	Convenor
(b)	Officer-in-charge, Cultural Affairs	Member
(c)	Deputy Officer-in-charge, Cultural Affairs	Member
	Officer-in-charge, Sports	Member
(d)	Officer in charge, Hobby Club	Member
(e)	One topper from amongst boys and one from girls from each Class	Members
(f)	One faculty member (female) nominated by Principal	Member
(g)	Officer-in-charge, Students Consultative Committee	Member-Secretary

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4. **Library Committee:** The Library Committee of the College shall consist of:
- (a) Faculty Advisor, Library Convenor
 - (b) All Officers-in-charge, Departmental Libraries Members
 - (c) One College topper from boys and one from girls from Second Year U.G./P.G. based on the results of their First Year Members
 - (d) Deputy Librarian Member-Secretary
5. **Grievance Committee:** The Grievance Committee of the College shall consist of:
- (a) Dean, Students Welfare Convenor
 - (b) Dean, Faculty Affairs Member
 - (c) Registrar Member-Secretary
6. **Anti Sexual Harassment Committee (ASH):** The Anti-Sexual Harassment Committee of the College shall consist of:
- (a) Member, Legal Advisory Committee Convenor
 - (b) One Faculty Member (male) to be nominated by the Principal Member
 - (c) One non-teaching staff (male) and one non-teaching staff (female) to be nominated by the Principal Members
 - (d) One representative of Boys and one representative of Girls Students Members
 - (e) One faculty member (female) to be nominated by the Principal Member-Secretary
7. **Any other Advisory Committees:** The College shall have following committees in addition to the above, as per need:

- 7.1 **HOD's Committee:** The HOD's Committee of the College consists of:
- (a) The Principal Chairman
 - (b) All the Heads of teaching Departments Members
 - (c) One Faculty Member to be nominated by the Principal Member Secretary

- 7.2 **Apex Body (Anti-Ragging):** The Apex Body (Anti-Ragging) shall consist of:
- (a) Principal's nominee Convenor
 - (b) Four Heads of Departments to be nominated by the Principal Members
 - (c) Warden(s) of Hostel(s) for First and Second Year Students Members
 - (d) Dean, Students Welfare Member-Secretary

- 7.3 **Hostel Management Committee:** The Hostel Management Committee shall consist of:
- (a) Dean, Students Welfare Convenor
 - (b) Chief Wardens and Wardens of All Hostels Members
 - (c) One member to be nominated by the Principal Member-Secretary

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7.4 Legal Advisory Committee: The Legal Advisory Committee shall consist of:

- (a) Principal's nominee Convenor
- (b) Two Faculty member with LL.B. Qualification Members
to be nominated by the Principal
- (c) Two non-teaching staff members preferably with LL.B. qualification to be nominated by the Principal Members
- (a) Registrar Member-Secretary

7.5 Public Information Committee: The Public Information Committee shall consist of:

- (a) Principal/Departmental Appellate Authority under RTI Act Chairman
- (b) Public Information Officer under RTI Act Member
- (c) Assistant Public Information Officer under RTI Act Member-Secretary

7.6 College Security Council: The College Security Council shall consist of:

- (a) Officer-in-charge, Security Convenor
- (b) Proctor Member
- (c) Dean, Students Welfare Member
- (d) Junior Engineer (Civil) Member
- (e) Registrar Member-Secretary

7.7 Campus-Wide Network Management Committee: The Campus Wide Network Management Committee shall consist of:

- (a) Head of the Department, Computer Sc. & Engg. Convenor
- (b) Two HODs to be nominated by the Principal Member
- (c) Computer Programmer Member
- (d) One Faculty Member from Dept. of Comp. Sc. & Engg. to be nominated by the Principal Member
- (f) One Faculty Member from Dept. of MCA to be nominated by the Principal Member
- (g) Officer-in-charge/Deputy Officer-in-Charge, Electrical Maintenance Member
- (h) Head of the Department, M.C.A. Programme Member-Secretary

7.8 College Communication Committee: The College Communication Committee shall consist of:

- (a) Officer-in-charge, Communication Convenor
- (b) One technical staff from Department of Electronics & Communication Engineering Member
- (c) EPABX Operators (Two) Members

7.9 Entertainment Committee: The Entertainment Committee shall consist of:

- (a) Officer-in-charge, Cultural Affairs Convenor
- (b) Two Student Members (one from boys and one from girl students) to be nominated by the O/c Cultural Affairs Members

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(c) Deputy Officer-in-charge, Cultural Affairs

Member-Secretary

As per the approval of the minutes of agenda item 16.03 of 16th BOG meeting, held on 2/2/07 the above said committees have been constituted.

The photocopy is attested herewith

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